SKILL-UK 2 BEVERLEY GARDENS WESTBURY-ON-TRYM BRISTOL BS9 3PR Tel.: 0272 683604

Mr E G Taylor Brighouse

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Dear Gary

Chairman: ERIC TINDALL

29TH INTERNATIONAL YOUTH SKILL OLYMPICS - SYDNEY, AUSTRALIA, 1988

I now write to inform you of details for the collection of your uniform for Australia:

| Date: | Thursday, 28 January 1988 | |
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| Time: | You should arrive between lpm - 2pm when a light lunch will be available | |
| Venue: | West Midlands Clothing & Resource Centre Ltd The Old Fire Station Rolfe Street Smethwick (Tel. 021 5580474) A map is enclosed. If you travel by road leave the M5 at Juncion 1. Follow signs for Smethwick Sandwell (Kendrick Way), through first roundabout (Telford Way), second roundabout, turn left | |
| | (Tollhouse Way). First traffic lights turn left (Rolfe Street). | |
| | By train: change at New Street Station, Birmingham. Then take local train to Rolfe Street Station. | |
| | When you come out of the station, turn right - opposite side of the station about 400 yds. Local trains run approximately every half-hour from Birmingham New Street. | |
| | | |

Departure: Approximately 4pm.

Please make every effort to attend as it is vital that uniforms should be tried on and shoes fitted. Normal travelling expenses will be paid as on previous occasions.

IN ORDER TO CARRY HOME YOUR UNIFORM FROM SMETHWICK ON 28 JANUARY, YOU SHOULD BRING WITH YOU A 'HOLD-ALL' OR SUITCASE.

By this time you should be in possession of your passport and visa. Please let me know immediately if you have had any difficulty with this.

Arrangements are now being made for an overnight stay near Heathrow before we fly to Australia. Details of venue, etc. will be forwarded in due course.

The International Youth Skill Olympics will be a very enjoyable time for you. Friendships with young people from different countries and cultures will be made and we would suggest that you take to Australia some small gifts(mementoes or souvenirs of your home town, or Company where you work, etc.) so that you can exchange these with the other competitors in your skill.

Skill-UK will provide you with ten Union Jack lapel metal badges to exchange with other competitors. These badges are expensive and should be given out carefully to those with whom you become most friendly. No further supply will be available.

Your air tickets will be distributed at Heathrow by Archie. In order that you can see what insurance cover we have supplied, I enclose herewith a copy of the insurance policy. If you wish to increase the cover, you are at liberty to make additional arrangements yourself.

The Manpower Services Commission (MSC) who support the work of Skill-UK very strongly, have asked us to ascertain from you whether you have ever had YTS training.

In this connection we have included this question on the enclosed reply slip.

Please complete the REPLY SLIP and return to me by return of post in the stamped addressed envelope provided.

I look forward to meeting you again on Thursday, 28 January 1988.

Yours sincerely

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W W Norris Director