

# LISBOA 2010

EUROPEAN SKILLS COMPETITION

## HANDBOOK



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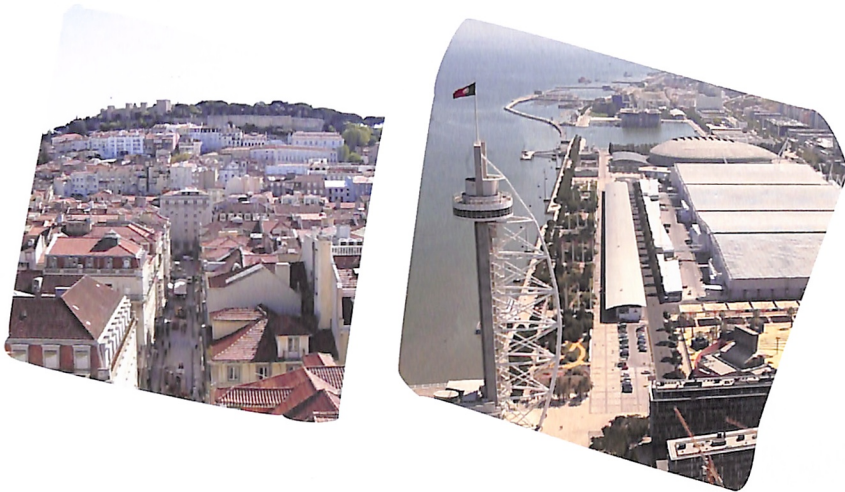
## LISBON IS YOUR HOME!

For thousands of years Lisbon has been the welcoming home for people and civilizations. Phoenicians, Greeks, Carthaginians, Arabs and many others arrived here, and lived here. In the twelfth century (1143) a new cycle was opened, under the Kingdom of Portugal recognised by the highest authority in Europe, the Pope. And Lisbon was proclaimed the capital of the Kingdom. The Portuguese Discoveries, in the sixteenth century, made Lisbon the mercantile centre of Europe and the centre of the World, the trading post with Africa, the Orient and the Americas.

A city overlooking the river Tejo and the sea, the western door of Europe, retaining its characteristic diversity of peoples and civilisations from the past thousands of years, expressed in its monuments and ancient districts, and in the spontaneous and anarchistic structure of narrow and winding streets.

Today, with approximately 560,000 inhabitants, Lisbon is a centre of innovation and development, combining tradition and modernity, with soul and balance.

Enjoy yourself in Lisbon!



## ENJOY THE TASTE OF LISBON. 4 suggestions!

### 1. Parque das Nações

The new city, where EuroSkills is held.

The architecture of areas, gardens and buildings is an invitation to peace and wellbeing. Visit the Oceanarium, the Knowledge Pavilion – Living Science, the Cable Car linking Vasco da Gama Tower to the Oceanarium, the Water Gardens. And make sure you explore the restaurants and bars of the riverside area.

### 2. The Castle

An unforgettable journey through life and history, through the winding streets of the heart of the city, the typical districts of moorish and medieval roots, such as Alfama and the Mouraria. End your trip in Praça do Comércio, in Cais das Colunas.

### 3. Jerónimos Monastery, Belém Tower and the Cultural Centre

The ships of the Discoveries left from this point to Africa, the Americas and the Orient. At Belém, do not forget to taste the world famous pastries, the Pastéis de Belém.

### 4. Sintra

A moorish, medieval and romantic town. A jewel celebrated by the English poet Lord Byron. 30 Km from Lisbon, 30 minutes by train.



## WELCOME



### “Congratulations Lisboa”

Lisbon should be congratulated for being chosen as the European capital that will host thousands of young people, judges and experts who will participate in the European Skills Competition/EuroSkills Lisboa 2010, the largest international event involving vocational training ever held in Portugal.

The fact that Portugal was chosen to organize EuroSkills Lisboa 2010 is well deserved recognition for its founding role in the international professions competitions together with Spain in 1950, the country where the first international competitions were held with 24 competitors and 12 professions. It is also a recognition of the active role played in improving its education and training systems.

Sixty years later we are commemorating this occasion with Portugal hosting this important competition in which hundreds of young professionals from all over Europe will demonstrate their skills in a competitive environment. Without a doubt it will be an event that values vocational training and involves all of its main stakeholders to show other young people, teachers, educators, businesspeople and society in general the importance of vocational training, whether it be for personal life projects or the growth of a competitive society.

I wish all the competitors, judges and members of the organisation the best of luck so that EuroSkills Lisboa 2010 can reach all of its targets and be a memorable event.

### **Helena André**

Minister of Labour and Social Solidarity

## WARM WELCOME TO EUROSKILLS 2010!



I am proud to say that two years ago the first edition of the EuroSkills event was organised in Rotterdam, the Netherlands. The event presented 50 trades in active and lively skills competitions from which a number were never demonstrated on an international level before. The young people participating in these thrilling competitions showed the visitors what they were capable of. EuroSkills 2008 was a celebration, highlighting the importance of skills to our society and motivated young people to use or find their talents.

For that same purpose, two years later the latest developments in skills and trades are being presented here in FIL Expo in Lisbon, Portugal. And that's a good thing because even more important than two years ago, the development of European Skills is a hot item for the European Union and national governments due to its importance to our society and economy. In that process skills presentation are used as a promotional and practical tool to build the bridge from policy to practice. For this reason the European Union and the Ministry of Labour in Portugal is supporting the EuroSkills event.

Preparing EuroSkills is not an easy job because each skills competition has got its own specific approach and organisations for which experts from all over Europe contribute and work together in the two years build up of the event. Skills Portugal managed by IEFP, has done a superb job for this for which they were supported by partners from the education and business society. Without that support it would be impossible to organise an event like this.

I would like to thank organisations and persons involved in the build up for their support and wish all the participants all the best in the EuroSkills 2010 event.

### **Jos de Goey**

President WorldSkills Europe

## EUROSKILLS LISBOA 2010 Valuing Professions and Vocational Training



Lisbon hosts the second edition of European Skills Competition/EuroSkills Lisboa 2010 where some 500 young people will be competing, having shown on a European scale that in the 51 professions of the competition they are the best and most skilful from their respective countries.

This competition, the largest training event in Europe, is ideal for bringing together young people, trainers, teachers, professionals and entrepreneurs to demonstrate how professions and training systems contribute to Europe's competitiveness and development.

The event will take place against a backdrop of healthy competition, surrounded by festivities and activities, such as seminars, workshops and daily entertainment. The Employment and Vocational Training Institute (IEFP) has for decades been responsible for Portugal's representation in these international competitions and is proud to organize this prestigious European competition that will bring some 2000 people from all over Europe to directly participate in the competitions..

We have a broad group of partners and sponsors who have shown their interest in working with the IEFP to ensure this competition is a success. We will be turning the 50 thousand m2 of the FIL convention centre at Parque das Nações into a large space for promoting European education and training systems and turning Lisbon into the European Skills Capital, from 9th to 11th December.

### Francisco Madelino

IEFP Governing Board President

## ORGANISATION

### Employment and Vocational Training Institute (Instituto do Emprego e Formação Profissional – IEFP), the organiser entity

Through the decision of the European Skills Promotion Organisation (ESPO), Lisbon has been chosen to organise the 2nd edition of EuroSkills, greatly to our honour. This is the recognition of the pioneering role of Portugal which organised the first International Championships together with Spain, in 1950.

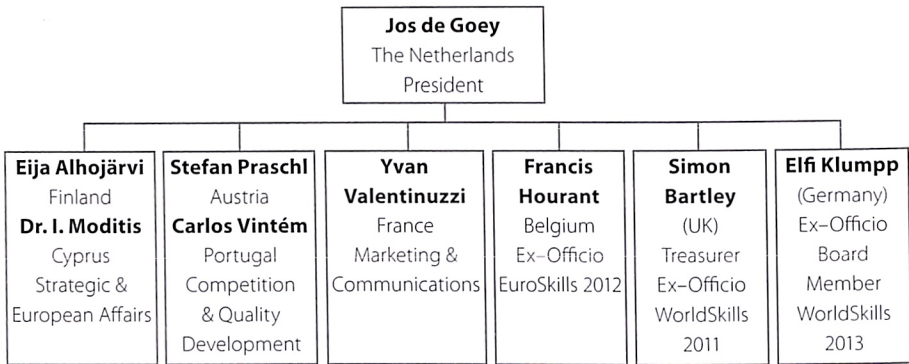
In partnership with ESPO, the responsibility for the organisation of EuroSkills 2010 falls on the Employment and Vocational Training Institute (IEFP), with this entity being part of the founding group of both the WorldSkills Organisation and ESPO, in representation of Portugal.

As the national employment service, the IEFP creates the procedures which foster the meeting of the supply of and demand for labour, through the provision of a quality and user-driven service and permanent support to the users' needs and expectations. The mission of the IEFP is to promote the creation and quality of employment as well as to fight against unemployment, fostering active employment policies, in particular the promotion of vocational training.

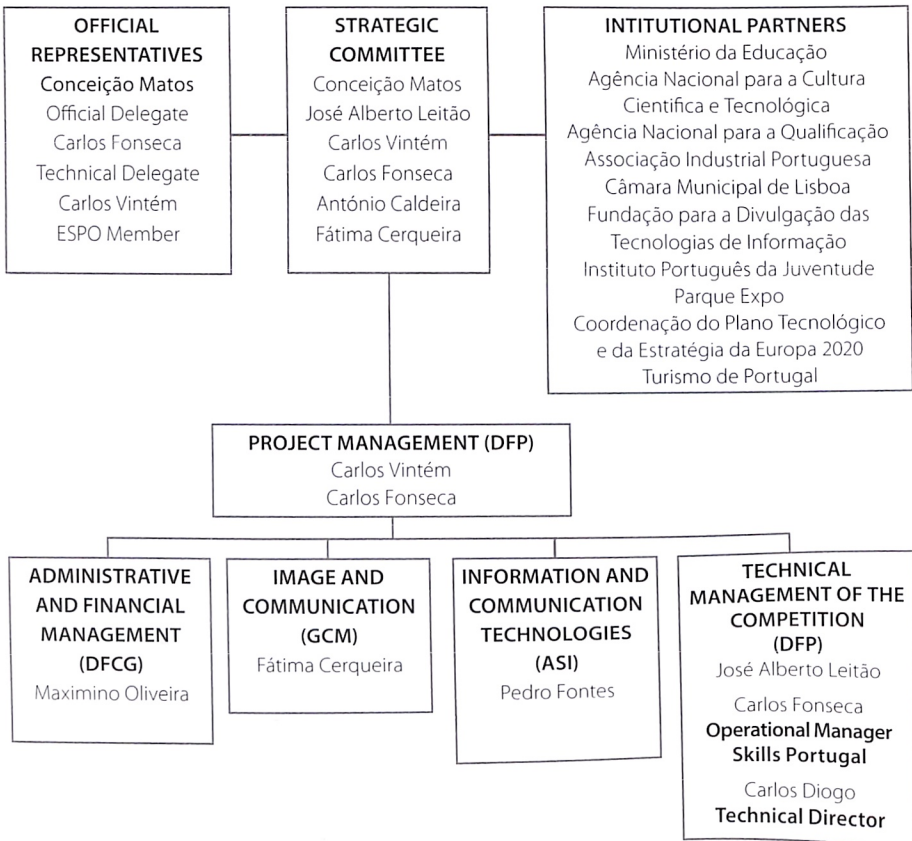
The IEFP has a decentralised and flexible service structure, implanted all over the country. Currently, this includes 86 Job Centres, 60 Vocational Training Centres through direct or participated management, 87 New Opportunities Centres and one Vocational Rehabilitation Centre.

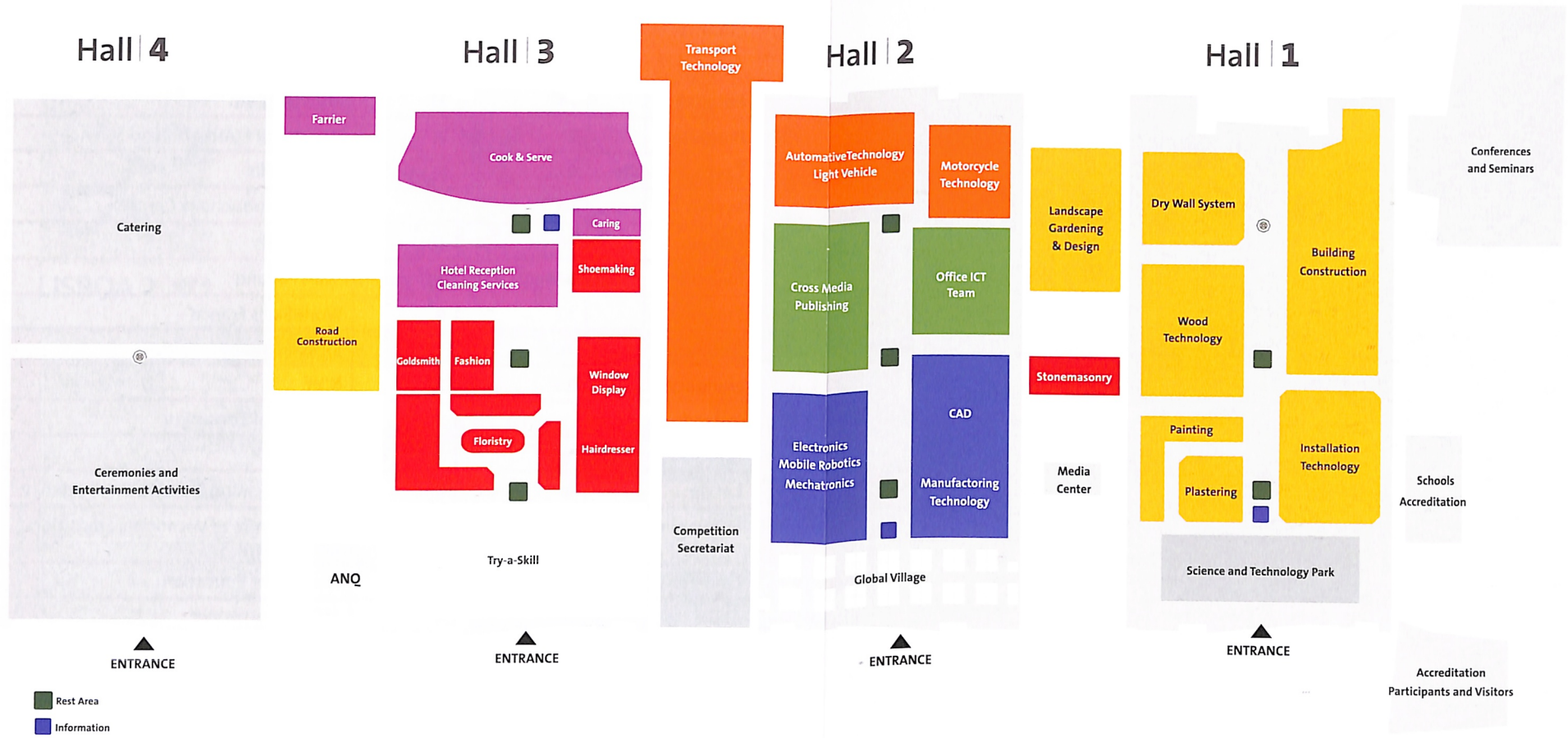


# ESPO BOARD



# EUROSKILLS LISBOA 2010 ORGANISATION





CREATIVE ARTS & FASHION	INFORMATION & COMMUNICATION TECHNOLOGY	MANUFACTURING & ENGINEERING TECHNOLOGY	CONSTRUCTION & BUILDING	TRANSPORTATION & LOGISTICS	SOCIAL, PERSONAL & HOSPITALITY SERVICES
<b>Florist</b> <b>Visual Merchandiser</b> <b>Hairdresser</b> <b>Shoemaker</b> <b>Fashion Designer</b> <b>Fashion Product Developer</b> <b>Stonemasonry Technician</b> <b>Jeweller</b> <b>Silversmith (demo)</b>	<b>Project Manager</b> <b>Cisco Specialist</b> <b>Microsoft Specialist</b> <b>Open Source Specialist</b> <b>Web Designer</b> <b>Graphic Designer</b> <b>Print Technician</b>	<b>CNC Milling</b> <b>Industrial Control</b> <b>Welding</b> <b>Traditional Machine Technician</b> <b>CAD Technician</b> <b>Mobile Robot Technician</b> <b>Mechatronics Technician</b> <b>Electronic Technician</b>	<b>Landscape Garden Designer</b> <b>Landscape Gardener</b> <b>Plumber</b> <b>Electrician</b> <b>Refrigeration Technician</b> <b>Building Carpenter</b> <b>Bricklayer</b> <b>Wall &amp; floor Tiler</b> <b>Metal Roofer</b> <b>General Foreman</b>	<b>Plasterer</b> <b>Painter</b> <b>Road Builder</b> <b>Joinery</b> <b>Cabinetmaking</b> <b>Wood Machining Technician</b> <b>Dry Wall System Installer</b>	<b>Truck driver</b> <b>Light Vehicle Technician</b> <b>Motorcycle Technician</b>  <b>Caring</b> <b>Farrier</b> <b>Cleaning Supervisor</b> <b>Cleaning Operatives</b> <b>Cook</b> <b>Waiter</b> <b>Receptionist</b>

## EVENT PLANNING

## PARTICIPATING COUNTRIES

Country	Competitors	Experts	National Skills Organisation
Austria	30	24	WorldSkills Austria
Belgium	24	21	Skills Belgium
Bulgaria	2	2	Ministry of Education and Science
Czech Republic	5	5	Czech Skills
Cyprus	14	13	Cyprus Productivity Centre
Estonia	20	18	ESTO Skills
Finland	32	23	Skills Finland
France	12	9	WorldSkills France
Germany	16	13	Skills Germany
Hungary	15	17	NIVE
Ireland		2	Ministry of Education
Italy	1	1	LVH-APA
Latvia	6	5	State Education Development Agency
Lithuania	6	4	Meth. Centre of Vocational Education and Training
Luxemburg	5	5	Ministry of Education
Malta	5	4	MCAST
Netherlands	42	25	Skills Netherlands
Norway	16	13	WorldSkills Norway
Poland	5	3	PoISkills
Portugal	128	51	IEFP
Slovakia	9	6	SIOV
Slovenia	15	11	Nat. Inst. Vocational Education and Training
Spain	18	16	Ministerio de Educacion y Ciencia
Sweden	13	6	Youth Skills Sweden
Switzerland	5	4	SWISS SKILLS
Turkey	24	15	Skills Turkey
UK	20	14	UK Skills

# EVENT PLANNING EUROSKILLS 2010

## EUROSKILLS 2010, LISBON (EVENT & COMPETITION PROGRAM)



LISBOA 2010



Day	C-5	C-4	C-3	C-2	C-1	C 1	C 2	C 3	C+1	C+2	C+3
	1	2	3	4	5	6	7	8	9	10	11
Date	10/12/04	10/12/05	10/12/06	10/12/07	10/12/08	10/12/09	10/12/10	10/12/11	10/12/12	10/12/13	10/12/14
	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday
Activity	Arrival TD		Arrival CE, DCE & E	Arrival OD, C, TL	Opening Ceremony	Day 1	Day 2	Day 3	Closing Ceremony	Departures	
	Competition WorkShop Preparation				Competitor Preparation	Competition			Competition WorkShop Dismantling		

COMPETITION WORKSHOPS PREPARATION	Local / Time	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	
	<b>Saturday, 4th December (C-5)</b>	Pavillion 1, 2 & 3	Competition Preparation WorkShops															
		Lunch & Dinner	Lunch								Dinner							
	<b>Sunday, 5th December (C-4)</b>	Hotel	Arrival and Registration of TD															
		Pavillion 1, 2, 3 & 4	Competition Preparation WorkShops															
	Lunch & Dinner	Lunch (outside restaurant)								Dinner								
<b>Monday, 6th December (C-3)</b>	Registration Desk (EntranceHall Venue)	Arrival and Registration of CE, DCE & E																
	Registration in Hotel	Arrival and Registration ESPO BoD																
	Pavillion 1, 2, 3 & 4	Competition Preparation WorkShops																
	ESPO Meeting Room	JP & CDC meeting				SMT Training				SMT meeting + Shop Masters								
	Lunch & Dinner	Lunch (outside restaurant)								Dinner								
<b>Tuesday, 7th December (C-2)</b>	Registration Desk (EntranceHall Venue)	Arrival and Registration of C + TL + OD + O																
	Pavillion 1, 2, 3 & 4	Competition Preparation WorkShops (inc. Tool Box docking)																
	Hotel Olissippo Oriente	ESPO Board Meeting (ESPO Room)																
	ESPO Meeting Room	Expert Training																
	Pavillion 1, 2 & 3	SMT finalise SMP and submit to CDC				Expert Competition Preparation												
	Lunch & Dinner	Lunch (outside restaurant)								Welcome Party & Dinner (Hall 4)								

### ABBREVIATIONS USED IN THE EVENT SCHEDULES

C Competitor  
 TL Team Leader  
 SMT (JP,CE,DCE) Skills Management Team

SMP Skills Management Plan  
 TD Technical Delegate  
 OD Official Delegate  
 CE Chief Expert

DCE Expert  
 JP Jury President  
 CDC Competition Development Committee  
 TO Technical Observer

DP Daily Prices  
 TP Test project clarification  
 CEC Communication to Expert

# EVENT PLANNING EUROSKILLS 2010

		Local / Time	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00			
<b>OPENING CEREMONY</b>	Wednesday, 8th December (C-1)	Pavillion 1, 2, 3 & 4	Preparation Competitors at Competition Area's																		
		Pavillion 4 (BackStage)	TL			TL Meeting			CIS Training for PA			JP Meeting									
		ESPO Meeting Room							Lunch (outside restaurant)						Opening Ceremony and Dinner (Hall 4)						
		Lunch & Dinner																			
<b>EUROSKILLS COMPETITION</b>	Thursday, 9th December (C1)	Pavillion 4	Official Opening Ceremony																		
		Pavillion 1, 2 & 3	TP/CEC			EuroSkills Competition										CEC			Assesment and CIS		
		Pavillion 1, 2 & 3							Open Public (9:00 until 18:00)												
		ESPO Meeting Room	TL Meeting			JP Meeting															
	Lunch & Dinner							Lunch (Hall 4)						Dinner (Hall 4)							
	Friday, 10th December (C2)	Pavillion 1, 2 & 3	CEC			EuroSkills Competition										CEC			Assesment and CIS		
		Pavillion 1, 2 & 3							Open Public (9:00 until 18:00)												
		ESPO Meeting Room	TL Meeting			JP Meeting															
		Lunch & Dinner							Lunch (Hall 4)						Dinner (Hall 4)						
	Saturday, 11th December (C3)	Pavillion 1, 2 & 3	CEC			EuroSkills Competition										Packing Tool Box			Assesment and CIS (start dismantling Hall 1, 2 & 3)		
		Pavillion 1, 2 & 3							Open Public (9:00 until 18:00)												
		ESPO Meeting Room	TL Meeting			JP Meeting															
Lunch & Dinner								Lunch (Hall 4)						Dinner (Hall 4)							
<b>CLOSING CEREMONY</b>	Sunday, 12th December (C+1)	Pavillion 1, 2 & 3	Dismantling Pavilion 1,2 and 3																		
		ESPO Meeting Room	Developing TO 2012																		
		Lisbon / Sintra							Excursion TD,OD,C,TL,O												
		Lisbon / Sintra							Excursion Experts												
		ESPO Meeting Room	CDC Meeting			ESPO BoD Meeting															
		ESPO Board Room																			
Lunch & Dinner							Lunch (on excursion)						Closing Ceremony & Dinner (Hall 4)								
<b>DEPARTURES</b>	Monday, 13th December (C+2)	Airport	Departure All																		
		Pavillion 1, 2, 3 & 4	Dismantling Pavilion 1,2, 3, 4 & Competition Secretariat																		
Tuesday, 14th Dec. (C+3)	Pavillion 1, 2, 3 & 4	Dismantling Pavilion 1,2, 3, 4 & Competition Secretariat																			

## ABBREVIATIONS USED IN THE EVENT SCHEDULES

C Competitor  
 TL Team Leader  
 SMT (JP,CE,DCE) Skills Management Team

## SMP Skills Management Plan

TD Technical Delegate  
 OD Official Delegate  
 CE Chief Expert

## DCE Expert

JP Jury President  
 CDC Competition Development Committee  
 TO Technical Observer

## DP Daily Prices

TP Test project clarification  
 CEC Communication to Expert

# LOGISTIC INFORMATION FOR PARTICIPATING DELEGATIONS

## **Arrival in Lisboa – Lisboa International Airport**

Lisbon International Airport (Portela) is located close to the city centre (7 km), about 5–10 minutes transfer to the EuroSkills competition venue at Parque das Nações and 15 minutes to the city centre. The Airport is served by daily direct flights operated by the traditional air lines as well as by many of the low cost companies operating in Europe.

## **Airport assistance**

Arrival assistance will be provided at the Welcome desk located in the Arrival Hall (after passing customs).

The Welcome desk staff will receive and inform arriving participants about the hotel transfers.

The welcome desk will be open according to the participant's flight arrivals on the following days:

5th December – Arrival of Technical Delegates

6th December – Arrival of Experts

7th December – Arrival of Official Delegates, Competitors & Team Leaders,  
Observers

After 7th December

Participants arriving after 7th December will be received when entering the arrival hall (after customs) by a EuroSkills Lisboa 2010 driver carrying a sign identifying the event and the passenger.

## ARRIVAL AND DEPARTURE TRANSFERS

**Please note that arrival and departure transfers will be provided free of charge for those who has purchased a EuroSkills package.**

Arriving participants/delegations will be organized in groups according to hotel package booked.

The staff at the Welcome desk will accompany the arriving participants/ delegations to the transfer vehicles parked in a designated area at the airport.

Transfer vehicles will depart from the airport to the official hotels every 20/30 minutes.

## DEPARTURE TRANSFERS (HOTELS – AIRPORT)

### Assistance

Departure transfer assistance will be provided at the hospitality desk located in the lobby at the official hotels.

The hospitality desk at the hotel will be open according to the participant's departure flights on the 13th December.

Departures before or after 13th December

Participants departing before or after 13th December will be picked up in the hotel lobby by a driver carrying a sign identifying EuroSkills and the name of the person.

### Pick-Up times for departure transfers

The pick-up time for the departure transfer is 2 hours before the scheduled flight departure. Departure transfers will only be provided from the official hotels.

There are no pick-up points at any other location in the city.

The pick up times from the official hotel will be posted on the information board in the hotel lobby as well as at the registration area at the competition venue.

## OFFICIAL HOTELS

### Overview

Hotel Name	Location / Underground line
Vip Arts	Parque das Nações – walking distance to the competition venue
Tryp Oriente	Parque das Nações – walking distance to the competition venue
Tivoli Oriente	Parque das Nações – walking distance to the competition venue
Olissippo Oriente	Parque das Nações – walking distance to the competition venue
Sana Reno	Metro – Red line
Sana Executive	Metro – Red line
Hotel AS Lisboa	Metro – Red line
Vip Grand	Metro – Yellow line
Vip Berna	Metro – Yellow line
Vip Zuriq	Metro – Yellow line

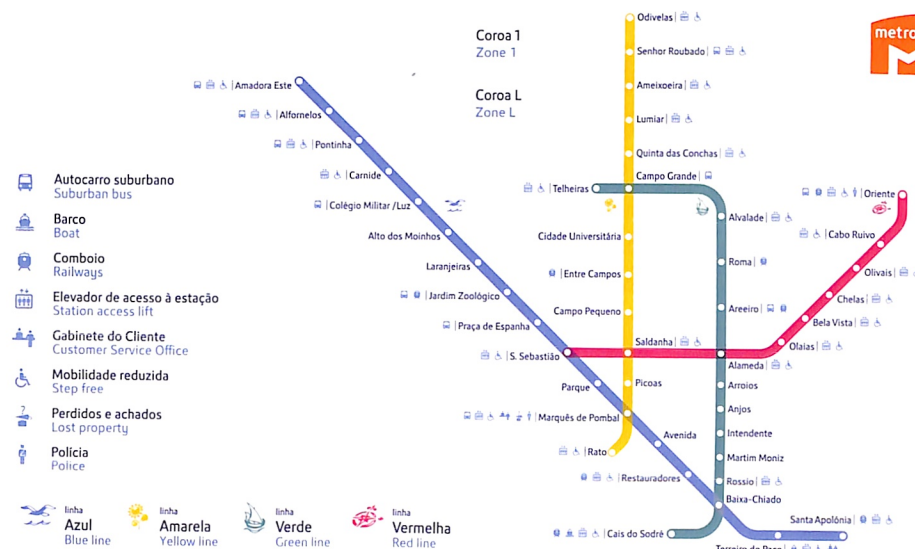
## PRESENTATION & LOCATION

The following official hotels – Vip Arts, Tryp Oriente, Tivoli Oriente and Olissippo Oriente – are located within walking distance to the Competition Venue.

All other official hotels are within easy reach by Metro (Underground).

The “Oriente” Underground station (end station of the Red line) is located within short walking distance from the Competition Venue.

The average travel time with Metro (Underground) from the official hotels in the city centre to the Competition Venue is 15–25 minutes.



## EUROSKILLS PACKAGE CONDITIONS

EuroSkills package includes accommodation in single or double rooms and a breakfast buffet. The EuroSkills official agency will not accept payment of any extra charges to participants' accommodation at the hotels.

## EUROSKILLS AT THE HOTELS

### Information board

There will be a EuroSkills information board located in the lobby of each hotel where important information will be posted.

## HOSPITALITY DESK

There will be a hospitality desk at each official EuroSkills hotel with staff assisting participants with their departure transfers. Staff will be available at the Hospitality desk on Monday 13th December according to the scheduled flight departures.

## HOTEL CHECK IN & CHECK OUT

Team leaders are responsible for a correct check in and check out of the team members at their pre-booked hotel.

Check in will be made at the reception desk at each hotel. Check in will be available from 14h00 on the day of arrival.

Check out will be made at the reception desk at each hotel. Participants will have to leave their room and make the Check out (delivery of room key and payment of any extras) until 12h00 on the day of their departure.

## HOTEL RULES & REGULATIONS

All extra expenses and hotel charges (room deliveries, hotel bar, room service, internet, parking, minibar, telephone calls, use of paid video channels etc) will be debited to each individual participant and should be paid at the time of the check out.

Please note that the hotels are NON SMOKING properties.

Team leaders will be responsible for the team members' behavior at the hotels. Please make sure that general respect for other hotel guests is kept including for ex avoiding excessive noise levels in corridors and sound of television and music in rooms.

Should any damage or loss be reported from the hotels the cost will be charged to the national skills organisation.

The official agency will not be liable to any losses that might occur during the stay at any of the official EuroSkills 2010 hotels.

## LIST OF THE OFFICIAL HOTELS

### VIP Executive Art's

Av. D. João II, Lote 1.18, Parque das Nações, 1998-028 Lisboa – Portugal

Tel.: [+351] 210 020 400



### Tryp Oriente

Av. D. João II, Parque das Nações, 1990-083 Lisboa - Portugal  
Tel.: [+351] 218 930 000

### Tivoli Oriente

Av. D. João II, Lote 3, Parque das Nações, 1990-083 Lisboa - Portugal  
Tel.: [+351] 218 915 100



### Olissippo Oriente

Av. D. João II, Lote 1.03.2.2, Parque das Nações, 1990-083 Lisboa - Portugal  
Tel.: [+351] 218 929 100



### Hotel AS Lisboa

Av. Almirante Reis 188, 1000-055 Lisboa - Portugal  
Tel.: [+351] 218 429 360



### Sana Reno

Av. Duque D'Ávila, 195/7, 1050-082 Lisboa - Portugal  
Tel.: [+351] 213 135 000

### Sana Executive

Av. Conde de Valbom, 56, 1050-069 Lisboa - Portugal  
Tel.: [+351] 217 951 157

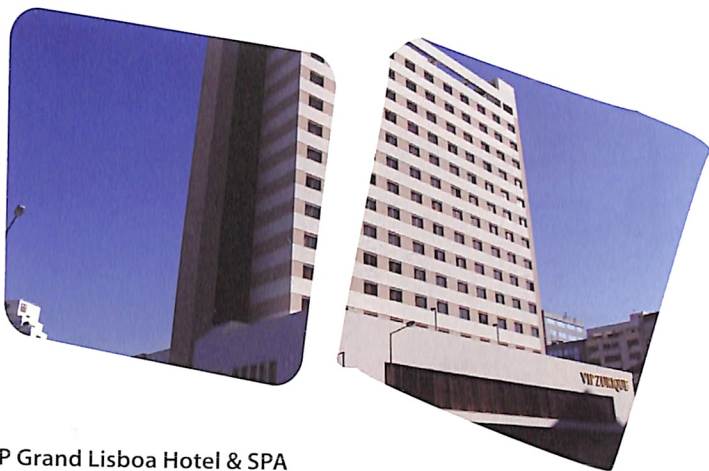
### VIP Inn Berna

Avenida António de Serpa, nº 13, 1069-199 Lisboa - Portugal  
Tel.: [+351] 217 814 300

### VIP Executive Zurique

Rua Ivone Silva, nº 18, 1050-124 Lisboa – Portugal

Tel.: [+351] 217 814 000



### VIP Grand Lisboa Hotel & SPA

Avenida 5 de Outubro, nº 197, 1050-054 Lisboa – Portugal

Tel.: [+351] 210 435 000



## LOCAL TRANSPORTATION

From hotels to the competition venue all participants accommodated outside the Competition area (Lisboa city centre) will have a maximum of 2 daily tickets valid for public transport by Underground (Metro) from the hotels to the Competition Venue and back to the hotels.

## GENERAL PUBLIC TRANSPORT IN LISBON

The joint fleet of the two public transportation companies Carris (buses and trams) and Metro (underground) covers the entire city with regular bus and tram routes as well as underground lines.

## TAXIS

The city is served by 3,500 taxis, and a taxi ride from the airport to the city centre should cost between € 8 and € 15.

Taxis are widely used by the locals, and in comparison to the taxi fares in other countries, the Lisbon taxis are still to be considered a rather inexpensive means of transportation.

## REGISTRATION

Registration desk location

The EuroSkills Registration desk and the general information desks are located in the main entrance of the Competition venue (Grand Hall).

## Opening Hours

The registration desk will be opened from 6th to 12th December during the following hours

Monday 6	09h00 – 18h00
Tuesday 7	09h00 – 20h00
Wednesday 8	09h00 – 20h00
Thursday 9	08h30 – 19h30
Friday 10	08h30 – 19h30
Saturday 11	08h30 – 19h30
Sunday 12	08h30 – 19h30

## WELCOME KIT

When registering for the EuroSkills Lisboa 2010 the participant will receive a Welcome Kit. The Welcome Kit includes the following:

- Bag pack
- General Tourist Information Lisbon
- Public Transport Information (Metro lines and Bus Routes)
- Public Transport Tickets. The public transportation tickets will only be provided to participants accommodated in hotels located in the city centre. The transportation ticket is valid for transport on Underground (Metro) and Bus (Carris) and valid for return trip from the Official Hotels to the Competition Venue.
- Restaurant Meal Tickets, valid for the days 5th to 8th December. Each ticket will indicate the name of the restaurant for which the ticket is valid as well as the date of validity.

## BADGE & ACCESS AREAS

Official and Technical Delegates, Observers, Team Leaders, Experts and Competitors, EuroSkills Staff and volunteers will receive their personalized official EuroSkills Lisboa 2010 badge at the registration desk.

You are requested to wear the EuroSkills Lisboa 2010 badge visible at all times. Access will not be granted to any areas without the proper identification.

- The official EuroSkills 2010 badge will include the following identification details
- a photo of the participant
  - a color bar corresponding to the participant category



### GREEN

Competition  
Competitors, Team leaders, Official and Technical Delegates, Experts, Official Observers, Shop Masters, Skills Promotion Managers

### BLACK

Organisation  
ESPO Board members, Representatives from Countries outside Europe, Organisation staff, Support service staff, Volunteers and Hostesses, Media

– numbers indicating permitted access to areas within the competition venue

1 – Registration pavilion (Grand Hall entrance)	5 – Snacks (Pavilion 1,2,3)	10 – Media Centre (Between Pavilion 2 and 3) FIL Meeting Centre
2 – Competition (Pavilion 1,2,3)	6 – ESPO secretariat	11 – Entertainment (Pavilion 4)
3 – Catering (Pavilion 4)	7 – Technical Support Rooms (Pavilion 2, 1st floor)	12 – Seminars (FIL Meeting Centre)
4 – Official Ceremonies (Pavilion 4)	8 – Support Rooms	
	9 – Official Delegates Rooms (Pavilion 2,1st floor)	

Don't loose you badge !

Should you loose your badge, please contact the registration desk to issue a new one. Please note that the cost for the replacement badge is 15€

## CATERING

### BEFORE THE COMPETITION (5th – 8th DECEMBER 2010)

#### Restaurant Locations

The restaurants contracted to offer meal services for the EuroSkills Lisboa 2010 participants are located within walking distance from the hotels where the participants are accommodated.

#### PARQUE DAS NAÇÕES

##### Restaurante Orizon

Passeio das Tágides,  
Parque das Nações  
1990 Lisboa

##### Restaurante Chimarrão

Alameda dos Oceanos P 2.11  
R/C Fracção A Edifício Lisboa  
1900–231 Parque das Nações – Lisboa

##### Restaurante Bufalo Grill

Rossio dos Olivais  
Parque das Nações  
1990–231 Lisboa

#### CITY CENTER:

##### Restaurante Rodízio Grill

Campo Pequeno, 79  
1000–082 – Lisboa

#### Lunch and dinner hours at Restaurants

The restaurants contracted will offer meals from 5th – 8th December as follows

5th December: Dinner  
6th December: Lunch and Dinner  
7th and 8th December: Lunch  
Lunch hours: 12h30–14h00  
Dinner hours: 19h30–21h00



#### How it works

Each participant will receive Restaurant tickets in the Welcome kit when registering. The Restaurant tickets are only valid for meals on the dates immediately before the Competition starts (from Monday, 5th December to Wednesday, 8th December). The tickets are only valid for the Restaurant indicated on the ticket and for the days/dates printed on the ticket.

**IMPORTANT:** In order for restaurants to guarantee sufficient capacity to seat and serve EuroSkills participants it is not possible for participants to exchange Restaurant tickets and to use their ticket in any other restaurant than the one indicated on his Meal ticket.

### DURING THE COMPETITION (9th – 11th DECEMBER 2010)

#### How it works

All Catering service during the Competition will be located in Pavilion 4 at Competition Venue.

Within the Catering Area there are specific zones identified for the different participants categories.

From 9th to 11th December, Official Delegations will enjoy a full board daily catering service at the Competition Venue.

\* on **Sunday**, 12th December, participants in the tours will receive a Lunch Bag.

#### 9th – 11th December

The self-service catering during the competition will include the following:

- Morning Snack
- Lunch Buffet (the self service lunch buffet 12h00 to 14h30)
- Afternoon Snack
- Dinner Buffet (the self service dinner buffet 19h00 to 21h30)

#### 12th December

- Lunch bags will be provided during the tour.



#### MEALS LOCATION SUMMARY

	Sunday 5th	Monday 6th	Tuesday 7th	Wednesday 8th	Thursday 9th	Friday 10th	Saturday 11th	Sunday 12th
LUNCH		TR	TR	TR	CA	CA	CA	LB
DINNER	TR	TR	CA	CA	CA	CA	CA	CA

TR – Ticket Restaurant LB – Lunch Bag CA – Catering Area

#### Additional Catering facilities

The Competition Venue houses a variety of coffee shops and snack bars, located in the exterior pass way connecting the Pavilions and with access for visitors and seminar participants as well.

Just outside the competition venue located within 5 minutes walk there are several restaurants and cafés along the river.

## WELCOME PARTY

Date: Tuesday, 7th December 2010

Time: 19h30m – 22h00m

Room: Pavilion IV – FIL – Parque das Nações

All delegations are invited to participate in the Welcome Party

## OPENING CEREMONY AND WELCOME DINNER

Date: Wednesday, 8th December 2010

Time: 18h00m – 22h00m

Room: Pavilion IV – FIL – Parque das Nações

Welcome Dinner is a seated served dinner

All EuroSkills Lisboa 2010 participants are invited to the Official Opening.

Visitors and accompanying persons can purchase tickets for the Opening Ceremony and Welcome Dinner (Cost: 45€).

Please note that you will need to wear your badge and dinner ticket in order to be permitted access to the Opening Ceremony and Welcome Dinner.



This party, where all participating teams will be presented, is the kick start of EuroSkills Lisboa 2010. It will be a spectacular, vibrant, colourful, energetic and strong show, that will include dancers, singers, musicians, acrobats, "new circus" artists and special figuration.

The animation frames of EuroSkills Opening Ceremony intend to show a country rich in history, traditions, customs, popular cultural icons, landscape, sun and sea, but also a modern competitive and technological Portugal, which embraces the past but always moves towards the future.

## CLOSING CEREMONY AND FAREWELL DINNER

Date: Sunday, 12th December 2010

Time: 18h30m – 22h30m

Room: Pavilion IV – FIL – Parque das Nações

Farewell Dinner is a seated served dinner

All EuroSkills Lisboa 2010 participants are invited to the Award Ceremony and the Farewell Dinner.

Visitors and accompanying persons can purchase tickets for the Award Ceremony and Farewell Dinner (Cost: 45€)

Please note that you will need to wear your badge and dinner ticket in order to be permitted access to the Award Ceremony and the Farewell Dinner.



For several days 500 young competitors fought to exceed themselves, to give their best to reach the podium. At last the most expected moment happens! And the winners are...

This party will also be a time to remember all these unforgettable days together and to say farewell to Lisbon with a seated served dinner.

## TOURS

### COMPETITORS, TEAM LEADERS

Sunday, 12th December 2010

10h00 – 15h00 (including lunchbox)

THE ESTORIL COAST & CABO DA ROCA – the westernmost point of the European Mainland

General tour description:

Departure in coaches from the official hotels (VIP Arts & Tryp Oriente)

The participants in this tour will be divided in two groups:

**Group A** will travel along the scenic road along the Estoril Coast and pass by Estoril and Cascais. The coaches will make a stop in the Bay of Cascais for a walk in the pedestrian area. Group will then continue along the coast towards Cabo da Roca – the westernmost point of mainland Europe. At Cabo da Roca there will be time to appreciate the view and take photos of ocean and friends, receive a certificate of the visit and to enjoy the lunchbox. Return to Lisboa and the official hotels via the highway.

**Group B** will travel directly via the highway from Lisboa to Cabo da Roca – the westernmost point of the European Mainland.

At Cabo da Roca there will be time to appreciate the view and take photos of ocean and friends and to receive a certificate of the visit. The group will then continue to Cascais where the coaches will make a stop in the Bay of Cascais for a walk in the pedestrian area and time to enjoy the lunchbox. Return to Lisboa and the official hotels via the scenic road along the Estoril Coast.

Groups will swop routes on the return trip to Lisboa.

15h00 The tour ends at the Official Hotels (VIP Arts & Tryp Oriente).

### EXPERTS, TECHNICAL DELEGATES

Sunday, 12th December 2010

11h00 – 15h00 (including lunchbox)

General tour description:

Departure from the competition venue (Main Entrance)

Belém Tower – an elegant fortress built in the River Tagus, dating from the begin of the 16th century, to protect the harbour and also to commemorate the departure of the ships to Africa, India and Brasil.

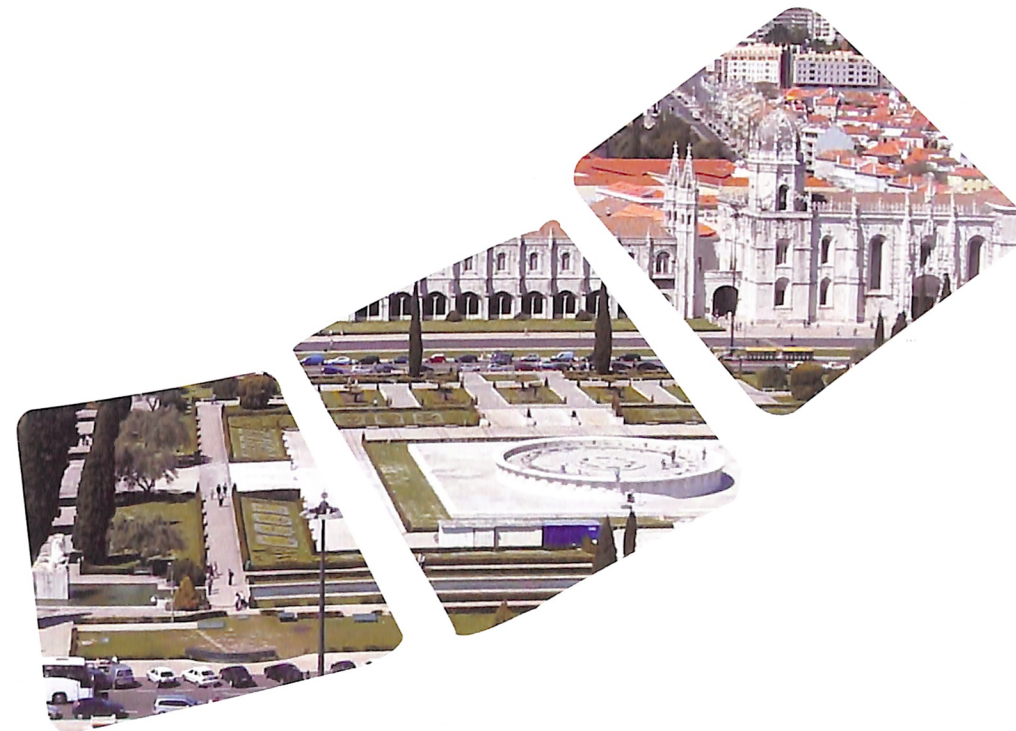
Monument to the Discoveries – this is a monument built in the 1940's for an Exhibition that took place in Lisbon, representing several figures of the Portuguese history, related to the Odyssey of the Discoveries: The prince Henry the Navigator, the founder of the 1st school for sailors is the 1st one, represented in this monument. Hieronymite Monastery considered the Jewel of the Manueline art only found in Portugal, built in the begin of the 16th Century.

#### DOWNTOWN

The Rossio Square which dominates the heart of the city, has been the nerve centre of Lisbon for six centuries, and is today a social focal point with cafés, bakeries, souvenir shops, jewellers and the National Theatre with a neo-classical structure.

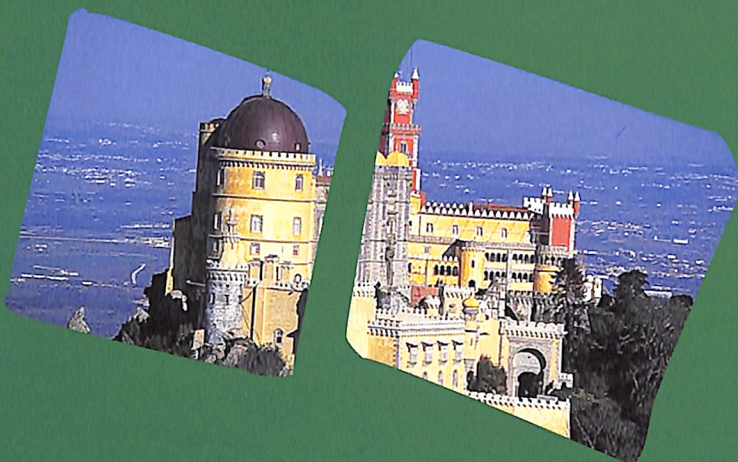
The Rua Augusta is a lively pedestrian street, decorated with mosaic pavements and lined with boutiques and open air cafés.

The Praça do Comércio, known by the locals as Terreiro do Paço, is a huge open space and was the site of the Royal Palace for 400 years. Converted into government administrative offices, this has always been the finest gateway to Lisbon, when royalty and ambassadors would alight and take the marble steps up from the river.



## OBSERVERS, OFFICIAL DELEGATES & VIPS

Sunday, 12th December 2010  
10h00 – 15h00 (including lunchbox)  
SINTRA – the UNESCO world heritage site  
General tour description:  
Depart from the official hotels by coach.



Participants will travel along the scenic road along the river Tejo towards Estoril.

From Estoril we will head inland for the Sintra hills and the picturesque town of Sintra – a UNESCO world heritage site. We will visit the historical centre and participants will have time at leisure and to enjoy the lunch bag. The tour will continue along the winding roads to the village of Colares – the centre of the smallest wine growing region where we will stop at the Wine Cooperative for visit and wine tasting. Before entering the highway for the return to Lisboa we will enjoy the dramatic scenery along the coastal road passing the famous Guincho beach – a surfers paradise.

15h00 The tour ends at the Official Hotels.

## PARALLEL EVENTS

At EuroSkills Lisbon 2010, other major events of Vocational Training valorisation will be taking place at the same time, such as:

### EUROSKILLS LISBOA 2010 OFFICIAL OPENING CEREMONY

Date: Thursday, 9th December 2010

Time: 9h00m – 10h00m

Room: Pavilion IV – Parque das Nações.

With the presence of members of the Portuguese Government, the Mayor of Lisbon, the members of the Governing Board, the Employment and Vocational Training Institute (IEFP) and National Qualification Agency, the partners and sponsors of EuroSkills Lisbon 2010.

This Ceremony will be followed by a visit to the event.

### 60TH ANNIVERSARY OF INTERNATIONAL COMPETITIONS (PORTUGAL-SPAIN)

Date: Thursday, 9th December 2010

Time: 11h00m – 13h00m

Room: Auditorium I – FIL Meeting Centre – Parque das Nações

Portugal and Spain meet at a ceremony marking the sixtieth anniversary of the International Competitions and recall, through a film and commemorative exhibition, the best moments of 60 years of competitions.

In addition to the speeches there will be a musical performance with the Portuguese and Spanish guitar.

### STREET ENTERTAINMENT

Date: Wednesday, 8th December 2010

Time: 14h00m – 18h00m

Room: Gare do Oriente, Parque das Nações

Open to public.



## TRY A SKILL

Date: Thursday, 9th to Saturday 11th December 2010

Time: 9h00m – 18h00m

Room: Pavilion III – Parque das Nações

Open to public.

### TRY A SKILL

#### PROFESSION

Pastry-making

Aeronautics

Fashion

Tiles

Glass-making

Cork-making

Aesthetics

Journalism

Hygiene and Safety

#### TRY IT OUT

Decoration with fruits and vegetables

Decoration of biscuits and cakes

Riveting

Moulding of Parts by Hand and work with composites

Printing on fabric bags

Make-up/hairdressing and photographic production

Tile painting

Chinaware painting

Modelling of sculptures

Figurative modelling

Pottery using a wheel in earthenware and porcelain

Ceramic jewellery, production of small ornaments

Production of glass items (gathering, blowing and molding)

Manual/traditional and artistic technique of making small items with the blowpipe technique

Manufacture of bottle stoppers from natural corks using an automatic drill

Activities related to the Maintenance and Mechatronics through the use of a pneumatic educational work bench

Facial treatments using cosmetics

Body massage

Facial make-up with characterisation

Manicure with Art – nails

Texts, photography and videos for a blog on EuroSkills

Analysis of Risks of Contact with an Electrical Current and

Electrical Risks in Materials

## TRY A TRADE

Date: Thursday, 9th to Saturday 11th December 2010

Time: 9h00m – 18h00m

Room: Pavilion I, II, III – Parque das Nações

Open to public.

Facilities adjacent to the competitions where the companies sponsoring EuroSkills Lisbon 2010 will demonstrate their activity and challenge visitors to develop some of the tasks inherent to the professions in the cluster.

## LIVING SCIENCE AREA

Date: Thursday, 9th to Saturday 11th December 2010

Time: 9h00m – 18h00m

Room: Pavilion I – Competition Venue – Parque das Nações

Open to public.

Area dedicated to the professions linked to Science and the New Technologies, where visitors may participate in:

- Demonstrations of applications on the impact of Science and Technology on professions linked to textiles, transport, health, communication and the media in order to show innovative aspects in the evolution of these professions.
- Researchers of Scientific Institutions interact with the public showing essential aspects of their profession and career
- Interactive exhibition modules of the Knowledge Pavilion Living Science, with the participation of monitors.
- “Why am I the way I am...?” – During 5 minutes the guest speakers will explain to visitors the reasons why they chose a Science and Technology profession
- Visitors are invited to a model “Casting”, to test their vocation for a media profession, including interaction with the guest professionals and journalists in a television studio.

## DAILY ENTERTAINMENT

Date: Thursday, 9th to Saturday 11th December 2010

Time: 9h00m – 18h00m

Room: Pavilion IV – Competition Venue– Parque das Nações

Open to public.

Promoted by students of the Vocational Schools of artistic education over the entire country.



## EUROSKILLS VILLAGE

Date: Thursday, 9th to Saturday 11th December 2010

Time: 9h00m – 18h00m

Room: Pavilion II – Competition Venue– Parque das Nações

Open to public.

The EuroSkills Lisboa 2010 Village is the area designated to house the presentation and exhibition stands of ESPO members and affiliated organisations. It is a prime space where institutions, businesses and experts will be able to showcase their national education and training systems and the new methodologies and processes to make learning and vocational training pathways more attractive and motivating.

## SEMINARS AND CONFERENCES PROGRAM

### EUROSKILLS 2010 OPENING DEBATE. Europe 2020 – RAISING THE PROFILE OF VOCATIONAL EDUCATION AND TRAINING

Date: Thursday, 9th December 2010

Time: 14h15m – 17h15m

Room: Auditorium I – FIL Meeting Centre – Parque das Nações

Organisers: Mr. Thom ter Stege, ESPO, Mrs. Heidi Agbenyo, City & Guilds Centre for Skills Development

Moderator: Prof. Dr. Roberto Carneiro, Universidade Católica Portuguesa (former Minister of Education in Portugal)

Interpretation – English and Portuguese

Open to public but need to be registered.

In most European countries vocational education and training (VET) suffers from an image problem. Whilst the factors which feed negative perceptions are well known, for example, poor information advice and guidance, quality of provision, and a lack of progression routes from VET to higher education, little progress has been made in effectively challenging and changing these perceptions.

At an European level, policymakers have treated it as a priority and placed it at the heart at of a number of initiatives. This includes the Copenhagen process and more recently the 'Agenda for New Skills', part of the European 2020 strategy. EuroSkills has invited a number of key speakers to explore the theme, and offer their perspectives. Viewpoints will include those of young learners and parents as well as policy makers and researchers. Participants and speakers will be invited to consider the following:

- What are the key issues, challenges and problems in challenging negative perceptions of vocational education and training?
- What is the current state of the debate?
- What actions and conditions can make VET more attractive for young learners, parents and other stakeholders?
- What are the implications of differing country contexts for their responses to and the implementation of European wide initiatives? How can practitioners and policy makers support such initiatives?
- What role can practitioners play in challenging negative perceptions?
- What role can skills competitions play in challenging negative perceptions?

## ENHANCING COMPULSORY EDUCATION THROUGH INDUSTRY COLLABORATION

Date: Thursday, 9th December 2010

Time: 14h15m – 16h15m

Room: Auditorium III – FIL Meeting Centre – Parque das Nações

Organisers: Mr. Mike Morris, CISCO Networking Academy

Interpretation – English and Portuguese

Open to public but need to be registered.

The industrial landscape throughout Europe is moving further from the traditional construction and manual skill-sets towards those requiring creativity, innovation, sustainability and often high technology. School systems are still producing graduates with traditional qualifications and knowledge, which is becoming less relevant to industry.

How can we instil within students the values, core competences and working practices required by industry while still at school?

Is there an inertia within traditional education that would resist this evolution in favour of more traditional academic outcomes? This session will explore these questions and attempt to provide solutions which would be acceptable to both industry and academia, in such a way as to inspire young people to work towards improving economic output

## COMMUNITY CARE SERVICES – STRATEGIC TOOL FOR SOCIAL PROTECTION AND EMPLOYMENT

Date: Thursday, 9th December 2010

Time: 14h30m – 17h30m

Room: Room 1 – FIL Meeting Centre – Parque das Nações

Organisers: Instituto do Emprego e Formação Profissional (IEFP) – Centro Nacional de Qualificação de Formadores

Working Language – Portuguese

Open to public but need to be registered.

During the last decades we have witnessed changes in the age structure of the population and huge changes in family structures in western populations. These demographic and social trends can have a strong impact on the employment structure and on society. These facts will lead to the provision of services with the purpose to meet new needs, from basic (personal care services) to more demanding (leisure or cultural services).

This meeting aims at introducing neighborhood services and the employment opportunities, as well as the skills linked to this type of services; quality in neighborhood services; employability with enhanced social responses; main factors and features of social exclusion in today's society; globalization and social exclusion and, last but not least, presenting cases of vocational qualification and integration within the scope of community care services.

## PLATFORMS AND TOOLS IN E-LEARNING

Date: Thursday, 9th December 2010

Time: 14h30m – 17h30m

Room: Room 2 – FIL Meeting Centre – Parque das Nações

Organisers: Instituto do Emprego e Formação Profissional (IEFP) – Centro Nacional de Qualificação de Formadores

Working Language – Portuguese

Open to public but need to be registered.

Validation / discussion of the conclusions of a study carried out to analyze and systematize the information concerning the use of long-distance training platforms. This study was carried out based upon the most relevant and significant Portuguese and European reality and experiences. This survey analyses the development and success factors in using platforms/ LMS's and the concerns and conditions influencing the enhancement of learning environments, with a technological support, and the trends that can be observed in training entities using them.

## DUAL TRAINING FOR APPRENTICES IN EUROPE

Date: Friday, 10th December 2010

Time: 9h00m – 11h00m

Room: Auditorium III – FIL Meeting Centre – Parque das Nações

Organisers: Mr. Mag. Alexander Hölbl, Ministry of Economic, Family and Youth (Austria)

Moderator: Vicepresident Komm R Renate Römer, Wirtschaftskammer Oesterreich

Working Language – English

Open to public but need to be registered.

Led by the Austrian Ministry of Economic, Family and Youth and its partners drawn from Germany, Switzerland, Denmark and Luxembourg this workshop will explore the dual training system as best practice for achieving economic and labour market driven education and training.

Presenters will discuss the System of Political Responsibility for VET, (public and private) Financing of apprenticeships, the economic benefit of the Dual System for the Enterprises as well as the challenges due to the future demographic situation

## ESPO FUTURE STRATEGY

Date: Friday, 10th December 2010

Time: 9h00m – 11h30m

Room: Room 2 – FIL Meeting Centre – Parque das Nações

Organisers: ESPO Mrs. Eija Alhojarvi and Mr. Ioannis Moditis (Board Members)

Working Language – English

Only for ESPO Delegates.

Development of the next strategic steps for ESPO/EuroSkills as a regional European Skills Competition within the global WorldSkills International structure

## PEDAGOGIC AND DIDACTICAL RESOURCES FOR TRAINERS IN THE FIELD OF ENTREPRENEURSHIP

Date: Friday, 10th December 2010

Time: 9h45m – 13h00m

Room: Room 3 – FIL Meeting Centre – Parque das Nações

Organisers: Instituto do Emprego e Formação Profissional (IEFP) – Centro Nacional de Qualificação de Formadores

Working Language – Portuguese

Open to public but need to be registered.

This workshop aims at disseminating solutions enabling the development of a new culture and attitude, linked to vocational training issues and new employment opportunities, taking into account that entrepreneurship is something new marked by initiative, risk, perseverance and creativity in reaching planned goals.

The purpose of this initiative is to contribute towards the promotion of an entrepreneurial culture in the Portuguese society, based upon a persistent and on-going base, where the key elements are based upon the existing structures and the goals of the players, the supports given, the methodologies used, attitudes and behaviors in processes.

## THE TECHNOLOGICAL CONTEXT OF THE METALLURGY AND ELECTROMECHANICAL INDUSTRY

Date: Friday, 10th December 2010

Time: 10h00m – 13h00m and 14h30m – 17h30m

Room: Room 1 – FIL Meeting Centre – Parque das Nações

Organisers: Centro de Formação Profissional da Indústria Metalúrgica e Metalomecânica (CENFIM)

Working Language – Portuguese

Open to public but need to be registered.

CENFIM one of the Euroskills competition partners, wants to take advantage of this event by promoting the presentation / discussion of new technologies on the same venue and at the same time to do live presentations of the skills needed. This Seminar will have 4 short panels, approaching the different areas and technological trends, aimed at bringing forward to participants some of the solutions and outlooks given by the supplier market.

The 4 themes to be approached have some similarities with some of the trades within the Manufacturing Technology and Engineering Cluster, present at EuroSkills, therefore all participants are invited to see on-site some of the most relevant skills, being in contact with the technologies approached, namely in the field of: Welding; CNC Machining; Metrology and Dimensional Control; Industrial Automation

These themes will be approached by representatives of the technologies manufacturing market and Enterprises (users) of the metalwork and electromechanical sector.

## **NEW OPPORTUNITIES INITIATIVE – QUALIFYING OFFERS FOR YOUNG PEOPLE**

Date: Friday, 10th December 2010

Time: 10h00m – 13h00m

Room: Auditorium I – FIL Meeting Centre – Parque das Nações

Organisers: Agência Nacional para a Qualificação (ANQ)

Interpretation – English and Portuguese

Open to public but need to be registered.

Presentation of the New Opportunities Initiative – young people axis;  
Presentation of the contribution of qualifying offers for young people within the scope of the extension of education to 12 years.

During this part of the seminar there will be presentations by:

ANQ Representative(s) – Presentation of the New Opportunities Initiative

Representative(s) of training entities – impact of the extension of the supply in the school dynamics and in completing secondary education.

The presentations will be followed by a questions and answers period.

## **MAKE YOUR VET-SKILLS TRANSPARENT BY USING THE EUROPASS CERTIFICATE SUPPLEMENT**

Date: Friday, 10th December 2010

Time: 11h30m – 12h30m

Room: Auditorium III – FIL Meeting Centre – Parque das Nações

Open to public but need to be registered.

Organisers: Mrs. Drs. Stan Plijnaar – Siedsma, COLO, The Netherlands

Interpretation – English and Portuguese

Open to public but need to be registered.

Presentation by Colo, the Association of the 17 National Centres of Expertise on Vocational Education, Training and the Labour Market in the Netherlands.

The Centres of Expertise have the legal task to develop and maintain the national qualification structure for VET. Social partners and educational institutes are involved in the development and description of the qualifications, based on competencies. Competencies are the sum of knowledge, skills and attitude that are needed for the job, in society or for further study. It is a flexible qualification structure with the needs of the labour market used as a basis.

The attractiveness of the Dutch system is that all qualifications are described in the same way, using the same set of 25 competences. This framework is also used by the Dutch employment services. Together they make use of a common language to match personal profiles with available jobs. The qualification files are used for developing curricula, describing learning outcomes for work placement, providing vocational guidance and developing examinations. They also serve as a base for accreditation of prior learning and for filling the Europass Certificate Supplements (CS). This is the supplement to a VET diploma/certificate, like the Diploma Supplement is for higher education.

The aim of the CS is to provide information on the content of the vocational training, on national level but also across borders to improve communication. In the workshop the Dutch qualification structure will be presented. At the same time we will illustrate how the content of the qualification files is used to create the Certificate Supplements.

The advantages of the multiple use of the CS will be discussed as well as best practices, for example within professional recognition. All European member states must have the CS EQF proof in 2012. The CS can be used to show the NLQF-VET-level in relation to EQF. In addition the results of an enquiry about the use of the CS within Europe will be shared.

The CS is a perfect tool to make skills transparent. It is a product of the EU as a follow up of the Copenhagen Declaration.

## WORLDSKILLS INTERNATIONAL

Date: Friday, 10th December 2010

Time: 14h15m – 17h45m

Room: Auditorium II – FIL Meeting Centre – Parque das Nações

Open to public but need to be registered.

Organisers: Mr. David Hoey, CEO WorldSkills International

Working Language – English

Open to public but need to be registered.

WorldSkills International will organise 2 plenary sessions:

### 14h15m – 15h30m Session 1. The benefits of Skills Competitions.

WorldSkills International is facilitating the international application of the MoVE (Modelling Vocational Excellence) research project, initiated by Dr. Petri Nokelainen, from the Centre for Vocational Education and Training Research at the University of Tampere, Finland.

The basic research is testing hypotheses about the formation of vocational excellence (i.e. what characterises vocational excellence). The next stage is applying the basic research to questions about the WorldSkills experience (i.e. how the journey towards excellence is experienced by competitors, their families, judges, employers and trainers).

The strongest emerging themes from the competitor data is the positive value of WorldSkills as a learning experience and opportunity to test skills and knowledge. A significant number of competitors stressed the difference that WorldSkills has made to their training and work and the expression 'life changing experience' was used in several stories.

This workshop will introduce the research project, share current outcomes and the link to the benefits of skills competitions.

### 15h45m – 17h15m WorldSkills International – honouring the past and launching the future.

The WorldSkills International (WSI) organisation is celebrating its 60th anniversary in 2010.

The skills competitions have been the core activity of the organisation over these 60 years with the purpose to increase interest, status and quality in VET around the world.

The WorldSkills International organisation has had tremendous growth and in 2010 it has 53 Members from all over the world.

By 2020 the WorldSkills brand will be fully recognized as the global hub for vocational skills knowledge and a common resource for Members and other

partners to cooperate in increasing quality in VET (Vocational Education and Training), raise the status of VET and communicate the importance of skills for economic growth and prosperity.

WorldSkills International will have at least 70 Members.

The Competitions have been enhanced by different networking activities and via the Internet and personal exchanges, the global Competition every second year is now being complemented by regional competitions in Europe, the Gulf, SE Asia and in the Americas.

This session will discuss the 2020 vision and how it ties in with EU policies such as New Skills, New Jobs Initiatives. It will also introduce WorldSkills London 2011 and WorldSkills Leipzig 2013 – the next two WorldSkills Competitions.

## IMPROVING YOUNG PEOPLE'S PERCEPTIONS OF VOCATIONAL EDUCATION AND TRAINING – CROSS COUNTRY PERSPECTIVES

Date: Friday, 10th December 2010

Time: 14h30m – 15h30m

Room: Room 2 – FIL Meeting Centre – Parque das Nações

Organisers: Dr. George Horattas, Cyprus Productivity Centre ; Mrs. Heidi Agbenyo, City & Guilds Centre for Skills Development

Working Language – English

Open to public but need to be registered.

A poor perception of vocational education and training is a common challenge within Europe. This seminar seeks to explore the issue from a range of country perspectives, including Cyprus, the UK and the Netherlands.

In Cyprus, the problem of the shortages of skilled workers and technicians in the Cyprus labour market is caused by small inflows of properly trained people into the labour market that, in turn, is caused by the very low participation rates in vocational education and training, due to the apparent low degree of attractiveness of VET.

The Cyprus Productivity Centre and the City & Guilds Centre for Skills Development have come together to share the findings of their respective studies. The Cyprus Productivity Centre will share the findings of its study into the reasons causing the low participation in VET in Cyprus and explore ways to change this negative situation.

The City & Guilds Centre for Skills Development will discuss the findings of its international survey (covering the UK, the Netherlands and the UK) with young people aged between 14–20 and training and put forward recommendations on the steps that can be taken to enhance the attractiveness of vocational education and training.

## PORTUGAL – NATIONAL QUALIFICATIONS SYSTEM

Date: Friday, 10th December 2010

Time: 14h30m – 17h30m

Room: Auditorium I – FIL Meeting Centre – Parque das Nações

Organisers: Agência Nacional para a Qualificação (ANQ)

Interpretation – English and Portuguese

Open to public but need to be registered.

Presentation of the National Qualifications System and the National Qualifications Catalogue;

Presentation of the input of entrepreneurs and social partners within the scope of the National Qualifications System.

During this part of the seminar there will be presentations by:

The ANQ representative – Presentation of the National Qualifications System

Entrepreneur – Testimonials about the participation in the Sector Boards for Qualifications

Social Partners – Testimonials about the participation in the Sector Boards for Qualifications

The presentations will be followed by a questions and answers period

## COMPULSORY TRAINING FOR DRIVERS

Date: Saturday, 11th December 2010

Time: 9h30m – 13h30m

Room: Room: Auditorium III – FIL Meeting Centre – Parque das Nações

Organisers: Associação Nacional de Transportadores Públicos Rodoviários de Mercadorias (ANTRAM)

Working Language – Portuguese

Open to public but need to be registered.

During this session the compulsory training for drivers CAM – Vocational Training Certificate for Drivers – will be discussed.

## DUAL TRAINING – THE ROLE OF VOCATIONAL TRAINING CENTERS / OTHER TRAINING ENTITIES AND ENTERPRISES

Date: Saturday, 11th December 2010

Time: 9h45m – 13h00m

Room: Auditorium I – FIL Meeting Centre – Parque das Nações

Organisers: Instituto do Emprego e Formação Profissional (IEFP) – Centro Nacional de Qualificação de Formadores

Interpretation – English and Portuguese

Open to public but need to be registered.

The apprenticeship courses are initial vocational training courses, targeted at young people and characterized by the high importance given to the integration in the labour market and continuing studying. The apprenticeship courses are a double certification modality. Dual training is perceived like several training contexts that take place one after the other, promoting learning with the purpose to acquire skills which are part of a certain Departure Profile.

The role of the IEFP Training Centers / other external training entities and enterprises assumes a decisive relevance to the extent that they become the training contexts. Which is the role of the tutor? Which are the teaching/learning strategies? How to assess?

## RENEWABLE ENERGIES – SOURCES OF UNTIRING ENERGY

Date: Saturday, 11th December 2010

Time: 9h45m – 13h00m

Room: Room 1 – FIL Meeting Centre – Parque das Nações

Organisers: Instituto do Emprego e Formação Profissional (IEFP) – Centro Nacional de Qualificação de Formadores

Working Language – Portuguese

Open to public but need to be registered.

The integration of renewable energies in buildings is a challenge. Portugal is, at the European level, one of the countries with more hours of sun exposure per year: ranging from 2 200 to 3 000 hours. Taking this scenario into account, it would be natural, for example, that we were also the largest consumers of solar energy.

Thus, this meeting aims at approaching topics such as:

- Energy sources, examples of energy sources;
- Non-renewable energies (nuclear and fossil);
- Renewable energies (hydro, biomass, solar, wind, geothermal, tidal, hydrogen power);
- Advantages and disadvantages;
- Landscape integration.

## YOUTH ON THE MOVE – EUROPE 2020 STRATEGY

Date: Saturday, 11th December 2010

Time: 14h30m – 16h30m

Room: Auditorium II – FIL Meeting Centre – Parque das Nações

Organisers: Secretaria de Estado da Energia e Inovação / Coordenação do Plano Tecnológico e da Estratégia da Europa 2020

Interpretation – English and Portuguese

Open to public but need to be registered.

During this conference the national responses to the guidelines foreseen by the program “Youth on the Move”, within the scope of the National Program of Reforms and the strategy Europe 2020, will be approached.

Experts related with Europe’s 2020 strategy will be invited as well as national and international experts in areas related with the several measures implementing, in particular, the Youth on the Move initiative.

## GENERAL INFORMATION

### Time Schedules

The Organisation will keep strictly to the time schedules established in the programming for the beginning and end of the activities. The punctuality of all participants is fundamental to the completion of all the planned activities (competitions, meals, ceremonies and social program). The dedication of all is requested regarding compliance with time schedules.

### Notice Board

All alterations to the programme will be posted on the notice board situated in the catering area.

### Cleanliness

The cleaning of the competition area is the responsibility of the shop-master. Each competitor should leave his/her workplace clean at the end of the day. The separation of waste is compulsory. The competition areas have appropriate containers for the different types of rubbish.

### Lockers

The competition areas have lockers for the competitors, members of the selections, shop-masters and experts. The Shop master will distribute the keys of the lockers to each participant. In the case of the loss of a key, a new one may be requested from the secretariat of the event. A fee of € 20 will be charged for the new key. The organisation will not be held accountable for any loss or theft of the belongings of the participants. Losses and thefts must be reported to the secretariat.

### Security

The security services are ensured by FIL and are adequate for the event during the periods of assembly, competition and disassembly. The security services/agents are not allocated to specific stands or competitions. Should extra security be required, please contact the Secretariat of EuroSkills.

### Policy on smoking

FIL is a smoke-free area. However, smoking is permitted in the outside corridor between pavilions.

### ATM

There are ATM machines both inside FIL and in the surrounding area, where cash may be withdrawn.

### Telecommunications

There are public telephone boxes where coins may be used or specific cards which are on sale at Portugal Telecom shops, post offices, kiosks and newsagents. The country codes are displayed in the telephone boxes. To telephone from Portugal to abroad, enter 00, the country and city code, followed by the desired number.

### First Aid

There are first aid posts at competition venue. In case of an incident, please contact the EuroSkills Lisbon 2010 Organisation.

### Health

The Hospital Emergency Services should be used only in serious situations (serious injuries, intoxications, heart attacks, thromboses, respiratory, etc.). To access the health services, EU citizens who are not resident in Portugal should present their passport or identity card and E111 and E112 forms. The emergency number is 112.

## EUROSKILLS 2010 MEDIA CODE OF CONDUCT

ESPO openly encourages and promotes all aspects of EuroSkills and especially the Competition media coverage and attention to the Competition as it promotes and markets the ESPO movement and all its stakeholders.

However, to ensure Competitors are respected during Competition times a Code of Conduct applies. In other words, no photographing or filming of a Competitor should take place that may interfere with or hinder the performance of the Competitor in the Competition.

For the purpose of this Code of Conduct – "Media" includes reporters, journalists, photographers and film crews.

All media attending the EuroSkills Competition need to be accredited and ensure that their media badge is visible at all times.

### Code of Conduct – Competitor access & Workshop access

- Media may take photos and film from outside the competition area without any prior approval.
- Accreditation badges must be visible at all times.
- No media can enter a competition area during the Competition.
- No media can enter a competition area during breaks in the Competition without the permission of the Chief Expert for that skill.
- No media can communicate with a Competitor without the permission of the Chief Expert and the compatriot Expert.
- No media should enter the 'personal space' (meal or rest areas) of a Competitor without the permission of the Chief Expert and the compatriot Expert.

### Code of Conduct – Competitor access outside Workshop area

Any interviews with Competitors have to be organised and approved via the relevant Team Leader. If one needs any help in finding or addressing the Team Leader, they should contact:

Media Relations Office – Adelina Cabral (+ 351 91 059 2984) / Fátima Cerqueira (+ 351 966013902)

Any Media who do not comply with this are at risk of having their accreditation revoked.

### Code of Conduct – Access to visitors or Organisation Members

Interviews and filming inside the event area are allowed, so long as they do not interfere with the Competition's normal procedures.

Visitors' interviews require their previous authorization.

All interviews to organisation and staff members should be requested to the Media Relations Office  
(Adelina Cabral + 351 91 059 2984 / Fátima Cerqueira + 351 966013902)

## EVACUATION PROCEDURES

### Emergency

The Entity organising EuroSkills and FIL has an emergency response plan, which describes the procedures to take into account in the event of fire, accidents, bomb alerts, earthquakes and other emergencies. In the case of an (imminent) emergency, this emergency plan shall be put into practice. In the event of the observance of a potential emergency, please contact the closest security staff member or telephone (00301) 218 921818.

### What to do in the case of an emergency?

The emergency is signalled through the existing megaphone in each pavilion of FIL. In the case of an emergency, please keep calm, do not scream or run. Always follow the instructions of the emergency team.

In the event of the need of evacuation, go outside, using the meeting points as a reference so as to facilitate the (re)meeting of the group.

To leave the pavilion follow the signs identified below.



Respect the evacuation procedures and all the instructions of the emergency teams. They know what they are doing.

Make sure that none of your colleagues has remained behind. Should this happen, please notify one of the persons of the emergency team.

Stay in a safe place and make sure that you are not blocking any circulation routes which could hinder the mobility of the Relief and Recovery teams.

Everyone in the affected areas should leave them in perfect order, and not remain in places which might disturb the emergency teams and access to the meeting places.

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# NOTES

## Organization



## Institutional Partners



## Media partners



## Competition Partners



## Gold Sponsors



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## Supporters



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**POVM**  
PROGRAMA OPERACIONAL DE  
ASSISTÊNCIA TÉCNICA  
POR MEIO DA FSE

**QR**  
QUADRO DE REFERÊNCIA  
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