



## *International Vocational Training Organisation*

The International Youth Skills Competition for World Class Skills Standards

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Executive Board Memorandum  
Volketswil 18<sup>th</sup> November 2000

To the Members  
Cc: Official and Technical Delegates

Dear Ladies and Gentlemen

The Executive Board met in Zurich on 11 –12 November 2000. All members were present. This summary report sets out the main decisions of the Board. A full record of the meeting will be circulated once the minutes have been approved. Mr Kim, Secretary General of the OC Seoul attended the meeting to report on the progress of preparations for 2001.

### **Costs Seoul 2001**

The accommodation costs have been reduced. The new package prices correspond more or less to those of Montreal. The OC Seoul will provide detailed information within the next few days.

### **Competition Material lists**

The lists will be available by the end of this year. We are aware of the consequences. Mr. Schropp, Chairman of the Technical Committee, will develop a priority list of trades to be completed, and as soon as the information for each trade is available, the OC Seoul will immediately publish it on the internet.

### **UAE 2003**

The UAE has withdrawn its offer to host the competition in 2003. Enclosed please find the communiqué of the Executive Board.

### **Alternative Proposals for 2003**

The Executive Board examined a number of alternative options. The preferred option of the Board is **for this one time only** to invite members to make proposals for hosting individual or groups of WorldSkills competitions as part of their national competition in 2003 or as a special event in that year. By distributing WorldSkills 2003 in different member countries throughout the world at different times of the year, the costs will be reduced and there will be an opportunity to create a world class internet communications and support structure to help further our mission of promoting skills across the world.

The Executive Board noted that the WorldSkills Competition is already clustered in eight industry-related groupings, each under a Senior Jury President, and this would be a preferred way of distributing the WorldSkills Competition in 2003.

### **WorldSkills Visual Identity**

The Executive Board approved the final specifications for the new logo and its various applications. It was decided not to immediately release the new visual identity until clear legal registration and sponsorship guidelines had been developed to accompany the use of the logo by WorldSkills and its member organisations. It is planned to release all the details to members on CD ROM at the beginning of March 2001.

### **Lisbon Workshop Outcomes**

The Executive Board noted that 23 members had responded to the "fax-back" survey form which listed their priorities for the Organisation and also listed particular offers for support. The majority identified internal improvements to the competition as their main priority, while improved use of the internet and IT communications was listed second, and developing sponsorships was third.

### **Quality Assurance Management System**

The Executive Board endorsed a proposal by Liam Corcoran, Deputy Chair of the Technical Committee to implement a quality assurance management system in Seoul 2001. Full details will be presented in March 2001.

### **Meeting Technical Committee**

The OC Seoul requested to have the meeting brought forward to 6<sup>th</sup> to 11<sup>th</sup> March 2001. **Please take note of these changed dates.** Detailed information for the meeting is being prepared.

### **Future of the Secretariat**

The Executive Board empowered the President to negotiate the basis of a further extension of the General Secretary's service contract which expires at the end of 2001, while at the same time seeking alternative options to provide future services to the Organisation. It was agreed to invite members to put forward alternative ideas and proposals in March, and that the General Assembly meeting in November 2001 would make final decisions based on recommendations and options prepared by the Executive Board.

### **Special General Assembly**

The Executive Board resolved to hold a special meeting of the General Assembly in conjunction with the March meeting of the Technical Committee in Seoul. Now that the OC Seoul has asked that the date for the Technical Committee be brought forward to **6 - 11 March 2001**, **please reserve these dates in your calendar.** A member need only be represented by one delegate at a General Assembly meeting, but the Board believes that there are a number of key issues confronting our organisation that need to be debated and ratified by the General Assembly at this special meeting.

President



Tjerk Dusseldorp

Secretary General



Daniel Sommer