



International Vocational Training Organisation

The International Youth Skills Competition for World Class Skills Standards

2/c 2/c

Mr
Liam CORCORAN
Technical Delegate
Vice-Chairman Techn. Committee
Senior Inspector Department of Education and
"Maryfield", Habsboro, Balinea
IE - Mullingar, CO. Westmeath

17. Februar 2000

Meeting in Zurich

Dear Liam

You will arrive in Zurich on Friday, 10, March at around 16:00. (Please send me your flight number and arrival time when you get a chance). I will pick you up at the airport. Then I will take you to the hotel, which is about 25 minutes from the airport. After check-in we are invited to Kerstin and Silvan's home for drinks and hors d'oeuvres. Their appartement is only 5 minutes from the hotel.

At around 19:30 I will drive back to the airport to pick up Franz Schropp. You will be taken back to the hotel where we have a light dinner and discuss the agenda for Saturday. One important item is certainly the analysis which will be circulated to the Technical Delegates within the next few days, but also the results of your survey.

We will have the meeting at my office on Saturday (15 minutes from the hotel). Franz Schropp will have to leave that evening. We will have dinner at my house and make plans for Sunday. You will return on 12, March at 16:00h.

I hope you agree with my planning. Please let me know, if you have any special requests.

Kind regards,