



CONCOURS INTERNATIONAUX DE FORMATION PROFESSIONNELLE  
INTERNATIONALE BERUFSWETTBEWERBE  
INTERNATIONAL VOCATIONAL TRAINING COMPETITIONS  
CONCURSOS INTERNACIONALES DE FORMACION PROFESIONAL

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c/o Ecole technique  
CH 1450 STE-CROIX

RG/rg

*non habu alle  
gentilite, von der  
NL - Ste - Croix*

Mr. George Henderson,  
Secretary  
Apprenticeship and Training Council  
P.O. Box 356  
DEVONSHIRE 4, Bermuda

Dear Mr. Henderson,

4th December, 1984

In reply to your letter of November 26th last, I would like to inform as follows :

Enrolment of competitors : the information given in the IVTO booklet means that member countries must confirm their competitor enrolment approx. 6 months prior to the competition, i.e. at the second preparatory technical committee meeting which, in the case of the Japan competition, is scheduled for March, 1985.

Point B.IV.4 of the trade descriptions states that the general secretariat will forward official enrolment forms to member countries at least three months prior to the competition, which forms should be forwarded duly completed to the host country and the general secretariat at the latest two months prior to the competition (see point B.V.1).

Administration : for your information, all requests for information of a procedural or administrative nature should be addressed to the general secretariat, whilst all technical matters are attended to by our office, which is always happy to help you.

I would furthermore like to refer you to my letter of 18th November last, which enclosed the minutes of the last technical committee meeting, detailing preliminary enrolment (amongst others), as also to our secretary-general's letter of 19th November regarding the matter of your official admission to our organisation.

Hoping the above information clarifies a few problems for you, I wish you success in the organisation of your competition team and remain, with kind regards,

yours faithfully,  
INTERNATIONAL VOCATIONAL TRAINING COMPETITIONS

*R. Gonthier*  
R. Gonthier  
President Technical Committee

copy : Mr. Sommer