



To members of the
Standing commission

So/mo

Zürich, 22nd May, 1984

Dear Sirs,

Please find enclosed for your information and consideration the
agendas for the meetings of

- the standing commission
- the administrative committee
- the member assembly

The agenda for the technical committee meeting will be drawn up in
collaboration with Mr. Gonthier and sent to you later.

On 13th July next, I am meeting president Albert in order to prepare
the agendas and the budgets in detail.

The budgets and statements-of-account, as well as any further documents
will be sent to you together with the definite invitation beginning August.

You will note that the agendas are very lengthy. However, the imposed
time limit should be sufficient for the following reasons:

- each point of the agenda will be explained in a brief informative
report so that members can come to the meetings fully prepared
and essential points can thus be rapidly discussed and decided on.
- the committee reports to the member assembly will be brief
and to the point and rulings adopted only in so far as the
respective committees are not authorised to do so. All members
will receive copies of the minutes of both committees, so that
they are duly informed.
- the standing commission meets before the member assembly to
determine the information priorities.

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- the brief reports on the various agenda points will be accompanied by proposals, so that it is clear in what direction the discussions will develop.

For your information, I would like to add that the working group responsible for the revised constitution texts (Dr. Häussler, Messrs. Segaar and Sommer) is due to meet in Zürich on 11th and 12th July. The "World Congress" group (Dr. Cech, Messrs. Albert and Sommer) will meet on 13th and 14th July. Mr. Gonthier is scheduling a meeting in June with the president of the Beuk sub-commission.

I wish you all the best for now and look forward to receiving your approval to the enclosed documents by the end of July next. I am in military service from 11th June to 7th July next, but the office and other means of communication function normally.

With kind regards,



Daniel Sommer
secretary-general

ENCLS: